

DISCLAIMER:
The Original document is written in Bahasa Indonesia, and subsequently translated into English. In the event of a discrepancy between the two versions, Bahasa Indonesia version shall take precedence.



DECREE OF THE HEAD OF HALAL PRODUCT ASSURANCE
ORGANIZING AGENCY
REPUBLIC OF INDONESIA
NUMBER 221 OF 2025
ON
IMPLEMENTATION PROCEDURE OF FOREIGN HALAL CERTIFICATE
REGISTRATION

BY THE BLESSING OF THE ALMIGHTY GOD

HEAD OF HALAL PRODUCT ASSURANCE ORGANIZING AGENCY,

- Considering : that, in order to implement the provisions in Article 153 paragraph (2) Government Regulation Number 42 of 2024 on the Organization of Halal Product Assurance, a Decree of the Head of Halal Assurance Organizing Agency on the Implementation Procedure of Foreign Halal Certificate Registration shall be stipulated;
- In view of : 1. Law Number 33 of 2014 on Halal Product Assurance (State Gazette of the Republic of Indonesia of 2014 Number 295, Supplement to the State Gazette of the Republic of Indonesia Number 5604) as amended several times with the last amendment conducted through the Law Number 6 of 2023 on the enactment of Government regulation in lieu of law Number 2 of 2022 on Job Creation into a Law (State Gazette of the Republic of Indonesia of 2023 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 6856);
2. Government Regulation Number 42 of 2024 on the Organization of Halal Product Assurance (State Gazette of the Republic of Indonesia of 2024 Number 229, Supplement to the State Gazette of the Republic of Indonesia Number 6998);
3. Presidential Regulation Number 153 of 2024 on Halal Product Assurance Organizing Agency (State Gazette of the Republic of Indonesia of 2024 Number 349);
4. Regulation of Halal Product Assurance Organizing Agency Number 1 of 2024 on the Organization and Work Procedure of Halal Product Assurance Organizing Agency (State Gazette of the Republic of Indonesia of 2024 Number 933);

HAS DECIDED:

- To enact : DECREE OF THE HEAD OF HALAL PRODUCT ASSURANCE ORGANIZING AGENCY OF THE REPUBLIC OF INDONESIA ON THE IMPLEMENTATION PROCEDURE OF FOREIGN HALAL CERTIFICATE REGISTRATION.
- FIRST : To specify the Implementation Procedure of Foreign Halal Certificate Registration as stated in Annex I and Annex II constituting integrated part of this Decree.
- SECOND : At the time this Decree comes into force, the Decree of the Head of Halal Product Assurance Organizing Agency Number 90 of 2023 on Implementation Procedure of Foreign Halal Certificate Registration Service shall be revoked and declared to be invalid.
- THIRD : This Decree shall be valid 3 (three) months after the date of enactment.

Stipulated in Jakarta
on September 15, 2025

HEAD OF HALAL PRODUCT
ASSURANCE ORGANIZING AGENCY,

[signed]

AHMAD HAIKAL HASAN

ANNEX I
DECREE OF THE HEAD OF HALAL PRODUCT ASSURANCE
ORGANIZING AGENCY
NUMBER 221 OF 2025 ON
IMPLEMENTATION PROCEDURE OF FOREIGN HALAL
CERTIFICATE REGISTRATION

IMPLEMENTATION PROCEDURE
OF FOREIGN HALAL CERTIFICATE REGISTRATION

CHAPTER I
INTRODUCTION

A. Background

In pursuance of the provisions in Article 145 paragraph (2) Law Number 33 of 2014 on Halal Product Assurance, products from abroad which enter Indonesian territory shall be halal certified. The halal products having been certified halal by Foreign Halal Certification Bodies (FHCBS) are required not to apply for halal certification as long as the halal certificates are issued by the FHCBS who cooperate with Halal Product Assurance Organizing Agency (BPJPH) in the form of halal certificate mutual recognition. Subsequently, the foreign halal certificates recognized by BPJPH shall be registered by BPJPH prior to circulation of the products in Indonesia.

For conducting foreign halal certificate registration, an implementation procedure of foreign halal certificate registration needs to be arranged. The implementation procedure is intended for importers or official representatives of foreign Business Owners while applying for registration of foreign halal certificate to BPJPH.

B. Purposes and Objectives

This service implementation procedure is arranged for an explanation regarding the etiquette of registering foreign halal certificates and is aimed at:

1. providing guidance to providers of the service by orienting on customer's satisfaction, providing access to a prompt service;
2. uplift the quality of foreign halal certificate registration service.

This service procedure is aimed at achieving a service, conducted by BPJPH, which complies with procedures, etiquettes, obedience to regulations, and service management, so that the best public service may be provided.

C. Limitation of Definitions/General Provisions

For the purpose of this Decree, the following terms mean:

1. Halal Product Assurance, hereinafter abbreviated as HPA, is a legal certainty of the halal status of a product

- proven by a halal certificate;
2. Halal Products are the Products having been declared halal according to Islamic syariah;
 3. Foreign Halal Certification Bodies, hereinafter abbreviated as FHCs, are the bodies domiciled overseas having an authority to conduct inspection, examination, and halal certificate issuance of local products;
 4. Foreign Halal Certificates, hereinafter abbreviated as FHCs, are the halal certificates issued by FHCs;
 5. Halal certificate mutual recognition cooperation or Mutual Recognition Agreement, hereinafter abbreviated as MRA, is a cooperation agreement conducted between BPJPH and FHCs regarding mutual recognition of halal certificates;
 6. Importers are individuals or agencies or business entities, either in form of legal entity or non-legal entity, who conduct import activities;
 7. Official Representatives are Indonesian citizens, or foreign citizens, appointed by foreign trading companies, or joint foreign trading companies, to serve as representatives in Indonesia;
 8. Initial Application is an application for registering foreign halal certificates which are going to be granted with new registration numbers;
 9. FHC Registration Numbers are numbers provided to importers and/or the official representatives applying for foreign halal certificate registrations;
 10. A renewal of FHC Registration is an application to renew the validity period of FHC registration.
 11. Day is a working day.
 12. Halal Label is the mark of a product's halal status.
 13. Business Identification Numbers, hereinafter abbreviated as BIN, are the evidence of Business Owner's registration or enrollment to conduct a business, and the identities of Business Owners while conducting business.
 14. Halal Product Assurance Organizing Agency (Badan Penyelenggara Jaminan Produk Halal), hereinafter abbreviated as BPJPH, is an agency duly established by the government to implement HPA.
 15. Head is the Head of BPJPH

CHAPTER II PROCEDURE OF APPLYING FOR THE SERVICE

A. Initial Application of FHC Registration

1. Initial application of FHC registration is submitted in writing by an importers and/or Official Representative in Indonesia to BPJPH using an integrated electronic system through Halal Information System (SIHALAL) application.
2. FHC registration is conducted by an importer and/or official representative prior to Product circulation in Indonesia.
3. Application for registering FHC is submitted per one product category according to laws and regulations.
4. Applicants deliver required data and documents as follow:
 - a. an application letter of FHC registration;
 - b. an appointment letter in the form of agreement letter from the company domiciling in the country of origin, stating a clause which authorizes the applicant the rights and/or obligations as a company appointed to conduct FHC registration application;
 - c. BIN of the importer and/or the official representative in Indonesia;
 - d. copies of FHCs of the products entering the Indonesian custom territory;
 - e. list of items to be imported to Indonesia, equipped with harmonization system code number; and
 - f. warehousing data consisting of:
 - 1) the name of the storing warehouse;
 - 2) the address of the storing warehouse;
 - 3) the ownership status of the warehouse (personal property/rented).
 - g. a statement letter declaring that the documents delivered are true and valid
5. FHCs that might apply for initial application are the ones with validity periods of no less than 13 (thirteen) Days before the expiration of its validity period.
6. In the event that the required documents are in languages other than English, such documents shall be equipped with required documents having been translated to English.
7. In the event of discrepancy regarding product names stated in the FHCs, business owners shall enclose:
 - a. the renewed FHCs stating the names of products to be entered, circulated, and traded in Indonesia; or
 - b. a statement letter from the halal certificate issuing FHCBs which states that the products named in the FHCs and the products entering, circulating, and traded in Indonesia are the same.

B. Renewal of FHC Registration

1. The mechanism of applying for a renewal of FHC registration is similar to the mechanism of initial application.
2. In the event of changes in the data regarding importers and/or official representative's identities, FHCBs, and production facilities, the mechanism to be applied will be the FHC Registration Initial Application pursuant to the changes in the data.
3. FHC registration shall be renewed by Importers and/or Official Representatives by applying for renewal within a time span of 60 (sixty) days before expiration of FHC registration validity period until the expiration of FHC registration validity period.
4. In the event that, during the application as intended in clause number 3 (three), Applicants fail to enclose renewed FHCs, Applicants may enclose Letter of On-progress FHC Renewal

issued by FHCBs prior to expiration of FHC's validity period. Applicants shall deliver the renewed FHC no later than 5 (five) Days after expiration of the FHC's registration number validity period.

5. In the event that FHCs are not renewed on the expiration date of its validity period, BPJPH shall be authorized of applying administrative sanctions according to laws and regulations.
6. In the event of expiration of FHC registration number validity period attached on ingredients having been entered, circulated, and traded in Indonesian territory, the ingredients are allowed to be used as long as they were produced during FCH registration validity period, and up to the expiration date of the ingredients.

C. Reporting Changes in Data

1. Importers/Official Representatives report changes in data included in an FHC's Registration Number through SIHALAL by enclosing required documents according to criteria for data changes as stated in Annex II;
2. BPJPH verifies and validates reports regarding changes in the relevant data;
3. In the event that required documents are found to be incomplete, it shall be returned to the applicants to be completed;
4. In accordance with verification and validation results, BPJPH shall possess the authority of accepting or declining data change reports;
5. BPJPH issues FHC Registration Number whose data have been altered;
6. Importers/Official Representatives receive FHC Registration Number whose data have been altered.

D. Flow of Service Process

1. The flow of FHC registration service process consists of the steps as follow:
 - a. applying for FHC registration;
 - b. examination of document's completeness and validity;
 - c. payment of FHC registration fee; and
 - d. issuance of FHC registration number.
2. The flow of steps of FHC registration application service is as attached in the Annex II.

E. Products of Services

1. The services of FHC registration application include:
 - a. Initial Application; and
 - b. Renewal Application.
2. Consultation Service
A consultation service is provided to applicants through online features, including live chat, call center, and e-mail.

F. Complaints, Advices, and Inputs Handling

Business owners may deliver complaints regarding unsatisfactory services, advices, and inputs provided by service officers. Complaints, advices, and inputs may be delivered through electronic mails sent to e-mail address layanan@halal.go.id.

CHAPTER III
ISSUCANCE AND REVOCATION
OF
FOREIGN HALAL CERTIFICATE REGISTRATION NUMBER

A. General Provisions of FHC Registration Number Issuance

1. FHC Registration Numbers are issued through SIHALAL using electronic signature of the Head of BPJPH.
2. FHC Registration Numbers are issued after fulfillment of all the requirements in applying for FHC registration.
3. The format of blank form of FHC registration number is, at the very least, consisting of descriptions regarding:
 - a. FHC Registration Number issuing institution;
 - b. data of applicant;
 - c. name of FHCB;
 - d. country of FHCB;
 - e. FHC number;
 - f. name of the registered product;
 - g. FHC registration number;
 - h. place and date of issuance;
 - i. validity period of registration number;
 - j. signature of the Head of BPJPH; and
 - k. unique identity code.
4. The validity period of FHC Registration Number shall be adjusted according to the validity period of halal certificates issued by FHCBs.
5. In the event of expiration of the validity period of a halal certificate mutual recognition cooperation, and the validity period of an accreditation and/or conformity assessment, FHC's registration numbers shall be inactivated until renewal of halal certificate mutual recognition cooperation.

B. Importers and/or Official Representative's Obligations

After obtaining FHC's Registration Numbers issued by BPJPH, Importers and/or Official Representatives are obliged to:

1. report any changes in FHC data, which have been granted registration number, to BPJPH in the event that changes are occurring. The criteria for data changes are as attached in Annex II;
2. attach halal labels along with FHC Registration Numbers according to laws and regulations.

C. Sanctions for Violation of FHC Registration

Violations towards implementation of FHC registration are subject to administration sanctions which may take form of:

1. Written warnings;
2. Administrative fines;
3. Revocation of FHC registration; and/or
4. Withdrawal of products from circulation.

The administrative sanctions as intended may be imposed in stages, alternatively, and/or cumulatively according to laws and regulations.

CHAPTER IV
CLOSING

In the event of non-regulation of any matters under this procedure of service implementation, an amendment shall be conducted in accordance with prevailing provisions.

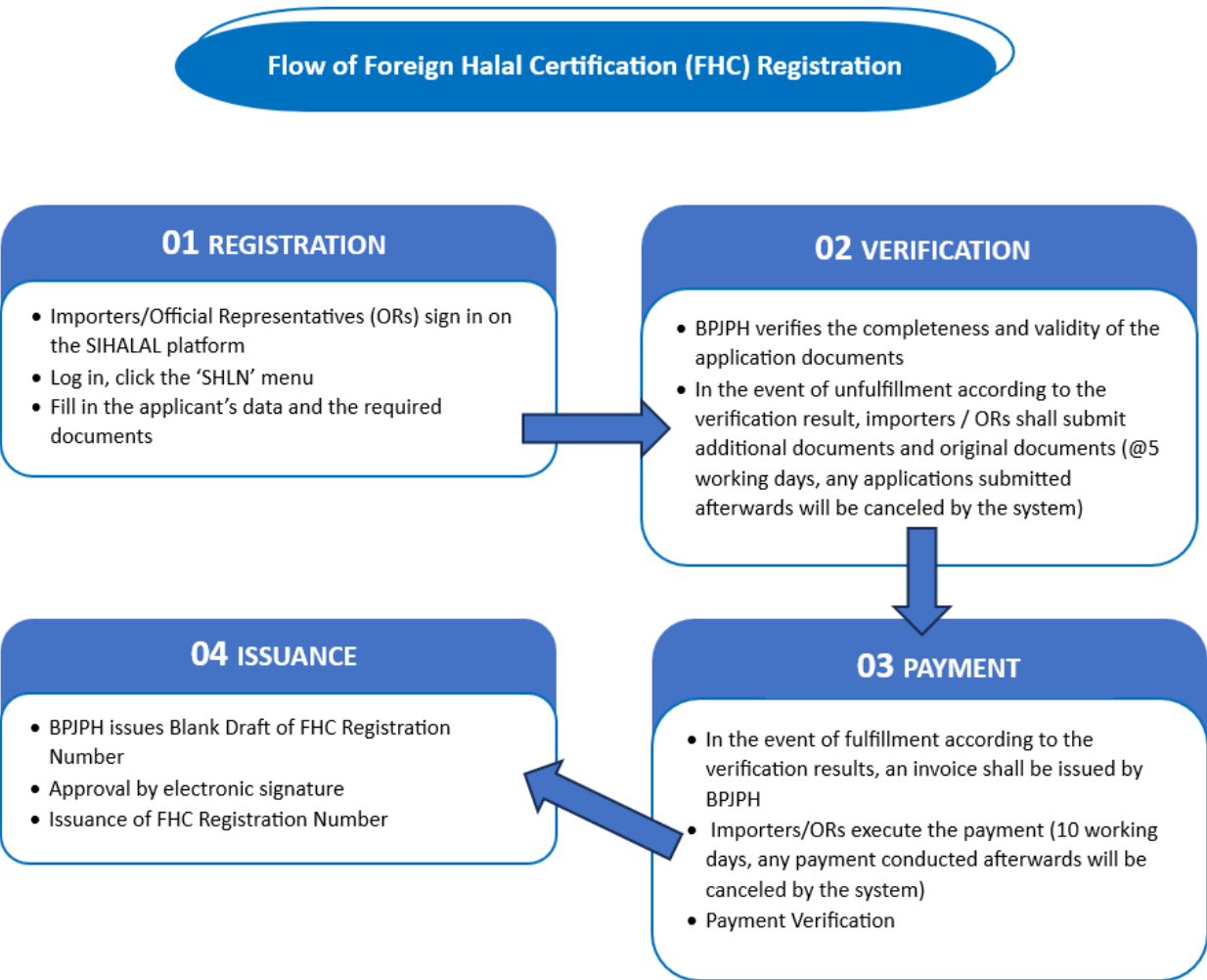
HEAD OF HALAL PRODUCT ASSURANCE
ORGANIZING AGENCY,

[signed]

AHMAD HAIKAL HASAN

ANNEX II
DECREE OF THE HEAD OF HALAL PRODUCT ASSURANCE
ORGANIZING AGENCY
NUMBER 221 OF 2025 ON
IMPLEMENTATION PROCEDURE OF FOREIGN HALAL
CERTIFICATE REGISTRATION

I. Foreign Halal Certificate Registration Flowchart



II. Criteria for Data Changes

No.	Data Variable	Mechanism
1.	<p>Importer's name is changed, but the BIN remains the same.</p> <p><i>Example:</i> Initial Data: An importer so-named <i>PT Nano Ultra Raya</i> with BIN 1234567. Data Change: Importer's name is changed into <i>PT Nano Ultra Kreasi</i> with the same BIN: 1234567.</p>	Make reports by enclosing BIN and the renewed importer's name.
2.	<p>Letter of Authorization is changed.</p>	Make reports by enclosing the current Letter of Authorization.
3.	<p>Importer's address is changed, but the BIN remains the same.</p> <p><i>Example:</i> Initial Data: Importer is situated at Jl. H. Bokir bin Dji'un with BIN 1234567. Data Change: Importer is situated at Jl. HR Rasuna Said Kav 1-2 with BIN 1234567.</p>	Make reports by enclosing BIN and the renewed importer's address.
4.	<p>Importer's contact person is changed</p>	Make reports.
5.	<p>Harmonization System Code (HS Code) is changed.</p>	Make reports by enclosing correction notes/technical recommendations/regulations from relevant Ministries/Institutions.
6.	<p>Name of Production Facility is changed; address remains the same.</p> <p><i>Example:</i> Initial Data: Name of Production Facility: Manu Health.co Address of Production Facility: <i>Sonoko Road IV, Singapore</i> Data Change: Name of Production Facility: Unam Pharma Ltd. Address of Production Facility: <i>Sonoko Road IV, Singapore</i></p>	<p>Make reports by enclosing:</p> <ol style="list-style-type: none"> FHC with the current name of the Production Facility Other supporting evidences
7.	<p>Product Name is changed.</p> <p><i>Example:</i> Initial Data: FHC Number AC-1234 with product names: 1. <i>Strawberry Flavored Milk Candy</i> 2. <i>Chocolate Flavored Milk Candy</i> 3. <i>Matcha Flavored Milk Candy</i> Data Changes: FHC Number AC-1234 with product names: 1. <i>Strawberry Flavored Milk Taffy</i> 2. <i>Chocolate Flavored Milk Taffy</i> 3. <i>Matcha Flavored Milk Taffy</i></p>	<ol style="list-style-type: none"> Make reports by enclosing: <ol style="list-style-type: none"> the FHC which states the altered product name, or a Statement letter from FHCB (format as attached), or Initial application.
8.	<p>Importer's Name and BIN are changed.</p>	Initial application.

No.	Data Variable	Mechanism
	<p><i>Example:</i> Initial Data: <i>Importer so-named PT Nano Ultra Raya with BIN 1234567.</i> Data Change: <i>Name of Importer changed into PT Nano Ultra Kreasi with BIN changed into 4567891.</i></p>	
9.	BIN is changed	Initial application.
10.	<p>Change in Foreign Halal Certification Body <i>Example:</i> Initial Data: <i>FHCB HQC Belgia</i> Data Change: <i>FHCB HQC Italia</i></p>	Initial application.
11.	<p>FHC Number is changed with the overall data of the FHC remain the same. Initial Data: <ul style="list-style-type: none"> ● FHC Number: <i>AC-1234</i> ● <i>Product Name: Royal Dairy Candy</i> ● <i>Manufacturer: Orchard Ltd</i> Data Change: <ul style="list-style-type: none"> ● FHC Number: <i>AC-4567</i> ● <i>Product Name: Royal Dairy Candy</i> ● <i>Manufacturer: Orchard Ltd</i> </p>	<i>Renewal</i>
12.	<p>FHC Number, Product Name, and Production Facility are changed <i>Example:</i> Initial data: <i>FHC Number: AC-1234</i> <i>Product Number: Royal Dairy Candy.</i> <i>Manufacturer: Orchard Ltd</i> Data Changes: <i>FHC Number: AC-4567</i> <i>Product Number: Queen I Dairy Candy.</i> <i>Manufacturer: Manhattan Ltd</i></p>	Initial application.
13.	<p>Location or address of production facility is changed. <i>Example:</i> Initial data: <i>Production Facility so-named Manu Health Ltd situated at Orchard Street</i> Data change: <i>Production Facility so-named Manu Health Ltd situated at Manhattan Street</i></p>	Initial application
14.	<p>Address of the Facility is changed but the location of the facility remains the same <i>Example:</i> Initial data: <i>Name of street is Jalan Raya Pondok Gede</i> Data change: <i>a government institution grants a new name to the street which is Jalan Haji Bokir bin Dji'un</i></p>	<p>Make reports by enclosing:</p> <ol style="list-style-type: none"> A statement letter from authorized government institution of the country of origin stating that the location of the new address is the same with that of the previous address

No.	Data Variable	Mechanism
		due to changes in the urban plannings, and b. The FHC which has stated the current facility address.
15.	FHC Number is the same, amount of product is increased <i>Example:</i> Initial data: FHC Number is AC-1234 with products amounting to 10 units . Data changes: FHC Number is AC-1234 with number of products altered into 15 units .	1. Initial application, or 2. Renewal of FHC registration
16.	FHC Number is the same, some of the products in the FHC are altered <i>Example:</i> Initial change: FHC Number is AC-1234 with names of products as follow: 1. Strawberry Flavored Milk Candy 2. Chocolate Flavored Milk Candy 3. Matcha Flavored Milk Candy Data change: FHC Number is AC-1234 with names of products as follow: 1. Strawberry Flavored Milk Candy 1. Melon Flavored Milk Candy	1. Initial application, or 2. Renewal of FHC Registration

SURAT PERNYATAAN PERBEDAAN NAMA PRODUK*
STATEMENT OF DIFFERENCE IN PRODUCT NAME*

Yang bertandatangan di bawah ini
This is to certify that

Nama :
Name

Jabatan :
Position

Dalam hal ini bertindak atas nama Lembaga Halal Luar Negeri
On behalf of the Halal Certification Body/HCB

Nama LHLN :
HCB Name

Alamat LHLN :
HCB Address

Nomor Sertifikat Halal :
Halal Certificate No.

Dengan ini menyatakan bahwa nama produk yang akan digunakan di Indonesia oleh pemohon Registrasi Sertifikat Halal Luar Negeri
Hereby declares that the product name that will be used in Indonesia by the applicant for Halal Certificate Registration Number for Foreign Products

Nama Perusahaan : *sebutkan nama perusahaan importir*
Company Name [Insert Importer Company Name]

Alamat Perusahaan : *sebutkan alamat perusahaan importir*
Company Address [Insert Importer Company Address]

Adalah benar terdapat perbedaan nama produk yang tertera pada Sertifikat Halal Luar Negeri dengan nama produk yang dikirim ke Indonesia sebagai berikut:
It is different from the product name stated on the Halal Certificate with the product name/brand exported to Indonesia as follows:

Nomor Urut pada SHLN <i>Sequence No. on Halal Certificate</i>	Nama Produk pada SHLN <i>Product Name on Halal Certificate</i>	Nama Produk di Indonesia <i>Product Name/Brand in Indonesia</i>

Produk-produk tersebut hanya berbeda nama. Adapun bahan, komposisi/formula, dan Proses Produk Halal tidak ada perubahan.

The products only differ in name. The ingredients, composition/formula, and Halal Product Process remain unchanged.

Demikian pernyataan ini dibuat dengan sebenar-benarnya untuk digunakan sebagaimana mestinya. Apabila tidak sesuai dengan fakta, kami bersedia dikenakan sanksi sesuai peraturan perundangan yang berlaku.

This statement is made truthfully to be used as appropriate. If it is not by the facts, we are willing to be subject to sanctions by applicable regulations.

*Kota, Tanggal, Bulan, Tahun
City, Date, Month, Year*

Yang membuat pernyataan,
Signed

*(Cap LHLN & Tanda Tangan Pimpinan LHLN)
(HCB Stamp & Signature of HCB Head)*

*Nama Lengkap Pimpinan LHLN
HCB Head Full Name*

**Surat ini dibuat hanya jika nama produk pada sertifikat halal luar negeri berbeda dengan nama produk yang akan digunakan di Indonesia.*

** This letter is only used if the product name/brand on the halal certificate differs from the product name used in Indonesia.*

KEPALA BADAN PENYELENGGARA
JAMINAN PRODUK HALAL,

ttd

AHMAD HAIKAL HASAN

Salinan sesuai dengan aslinya

JAMINAN PRODUK HALAL REPUBLIK INDONESIA

